



SUBSCRIBER TICKET EXCHANGE FORM

TICKET EXCHANGES

- Subscriber tickets for Roundabout productions may be exchanged for another performance of the same production.
- Please make all exchange requests at least two hours before your scheduled performance date. We no longer need to receive your tickets back and the easiest way to exchange your tickets is by phone at 212.719.1300.
- All exchanges are subject to ticket availability. While comparable seating is not guaranteed, subscribers always receive the best available seats at the time the exchange is processed.
- We will exchange your tickets into the best available seats on your chosen date(s). You may choose to exchange into a general admission ("GA") pass for your selected date.

Please mail this form to:

Roundabout Theatre Company, Attn: Ticket Exchange
231 West 39th Street, Suite 1200 New York, NY 10018

For other options, please see the exchange section on the subscriber folder or visit roundabouttheatre.org/exchanges for full exchange policy details.

PLEASE FILL OUT THIS FORM COMPLETELY (please print):

Name Account Number

Address

City State Zip

Day Phone Evening Phone

Email: _____

Play Title: _____

Number of Tickets to be Exchanged: _____

Seat Locations(row/seat): _____

List alternate dates in order of preference. We will seat you in the performance with the best seats.

1. _____ Matinee Evening

2. _____ Matinee Evening

3. _____ Matinee Evening